Martin Gottlieb And Associates ("MGA"): At MGA your privacy is a paramount. MGA receives personal information to help us file insurance claims and bill for you physician. We do not sell you personal information. We share some personal information with third party payers that you have indicated provide coverage for your health care. MGA shares the minimum amount of your information necessary to obtain reimbursement for your doctor. We protect the security and confidentiality of your personal information. Personal information that is provided to us from you and your doctors. MGA is like your doctor's back office, and like your doctors we understand the responsibility of protecting your health information. MGA is a "Business Associate" working for your doctor and you. Details of our process to protect your privacy are provided in the policy below.

MGA Privacy Policy:
MGA privacy policy applies to current or former patients (and guarantors of such patients) of our physicians. This policy refers to "personal information" and that is information that is private patient health information as defined in the Health Insurance Portability and Accountability Act of 1996.

1. MGA does not sell your personal information to anyone.
2. MGA does not disclose personal information to third parties, except as follows:
   a. MGA discloses personal information to Health Plans, Insurers, or other third parties that have been indicated to us as responsible for payment for your health care services rendered by our Physicians or other Provider Clients.
   b. MGA discloses personal information to companies that help us file claims or collect reimbursement from third parties for your health care services such as Claims Clearing Houses. Our contracts with such companies prohibit them from using your personal information for their own purposes or sharing such information for any reason other than to collect your doctors' fees.
   c. MGA may disclose or report personal information in limited circumstances where we believe in good faith that disclosure is required or permitted under law, for example in the event of a Medicare or Medicaid audit. Outside of such exceptions, we will not share your personal information with third parties unless you direct us to do so. Other examples of disclosures for Law Enforcement include:
      i. Responding to a court order, subpoena, warrant, summons, or similar process;
      ii. To identify or locate a suspect, fugitive, material witness, or missing person when we are legally required to do so;
      iii. About the victim of a crime if we are legally required to do so;
      iv. About a death we believe may be the result of suspicious conduct; and
      v. In emergency circumstances to report a crime;
3. MGA collects personal information in the normal course of business in order to service our Client's (your doctors) accounts and facilitate payment of your health care services. MGA collects information that you provide to us when you go to an emergency room to see one of our doctors or when you contact our offices directly. The information we collect may include name, address, phone numbers, email addresses, social security number, and information about you or your family's health and health insurance. We also receive from our Client (your doctor) your medical record information for each specific encounter at the emergency room.

4. We collect some information on our Web sites through the use of "cookies". For example, we may identify the pages on our Web sites that your browser requests or visits. We also collect your comments when you send us email or access and modify your account online.

5. MGA uses your personal information to fulfill our regulatory obligations. For example, we may be required to provide a copy of your medical record to a worker's compensation insurer to show that your injury was work related.

6. MGA captures the identity of your Internet Service Provider ("ISP") whenever you access, edit, or comment on your account at the MGA Web site. Your Internet Service Provider is a company such as Earthlink or America On Line that facilitates your access of the World Wide Web. MGA maintains a log of your Web visits to your accounts at our site. In the unlikely event that a user tried to access and account that is not theirs or provided false information on their own account, then MGA would contact that user's ISP to protect the integrity of our Web site and protect our Clients and their patients.

7. We protect the confidentiality and security of your personal information. Companies we hire are obligated to protect the confidentiality of your personal information. We limit the use of your personal information to the billing and collection of your doctor's reimbursement for services rendered to your. We restrict access to personal information to our employees and agents for your doctors' business only. All MGA employees are trained and required to safeguard your personal information. We maintain physical, electronic, and procedural safeguards to protect your personal information.

8. MGA makes every effort to keep your personal information accurate and up to date. If you identify any inaccuracy in your personal information, or you need to make a change to that information, please contact us so that we may promptly update our records.

9. Any time you enter information on your account(s) on our MGA Web site we encrypt it using Secure Socket Layer (SSL) technology. SSL protects information as it crosses the Internet. To support this technology, you need an SSL capable browser. To support this technology you need an SSL capable browser. MGA recommends using a strong encryption, 128-bit browser like Netscape Navigator 4.06 or higher or Microsoft's
Internet Explorer 4.01 or higher. These browsers will activate SSL automatically whenever you sign onto your MGA account. You can verify that your visit is secure by looking at the lock or key symbol at the bottom of the screen. If the lock or key is broken then the connection is not secure, if the lock or key is not broken then your connection is secure.

10. The password you used to access the doctorbill.com is unique for that particular patient. The password can be changed once you gain access into the system. You should never share your password with anyone.

11. Whenever you finish accessing your MGA account you should log off or sign off. This prevents someone else from accessing your account even if you leave your computer on. To ensure security of your personal information, MGA requires SSL-capable browsers to access your account. You should never use any software, program, application, or other decide to access or log-in to your MGA account, use only your SSL browser.